

Consent of the Applicant to Personal Data Processing, Transmission and Storage

I _____

(Last name, first name, patronymic (if there is any))

Data of passport or other identity document № _____

Date and place of issue _____

I agree to the processing in hardware of personal data provided in the application for admission to educational programmes of the appropriate level at St Petersburg University in the format established by the Admissions Committee (thereinafter – “application”) and documents (their copies) attached for the purpose of realizing my right for education on the fee-paying (contractual) basis at St Petersburg University.

I agree with transborder transmitting of my personal data noted in the application and attached documents (their copies) via the Internet.

I confirm that information provided is complete and reliable.

In accordance with Article 9 of the Federal Law of the Russian Federation dated July 27, 2006 No. 152-FZ “On Personal Data” (thereinafter – “152-FZ”), I hereby consents to the processing of my personal data by the Operator: Federal State Budgetary Educational Institution of Higher Education “St Petersburg University”, TIN 7801002274, located at: Universitetskaya nab., 7/9, 199034, St. Petersburg, Russian Federation, including using the information system located on the website application.spbu.ru.

I have been informed about the responsibility in accordance with the legislation of the Russian Federation for the reporting of false or incomplete information in the application or the provision of forged documents.

1. The list of personal data that will be processed:

- Last name, first name, patronymic (if there is any);
- Date of birth, place of birth;
- Citizenship;
- Data of the document confirming the compatriot status (if there is any);
- Permanent address;
- Contact phone number and e-mail address;
- Passport data or other identity document;
- Data of the Educational Certificate (or a document containing information about the results of the last certification of the last year of study, if the studies has not finished yet);
- Data on refugee status (if there is any);
- Foreign language skills;
- Data of the documents confirming special knowledge (if there is any);
- Data of the documents confirming academic degree, academic status, lists of scientific works and inventions (if there is any);
- Photo;
- Visa information (if necessary);
- Last name, first name, patronymic (if there is any) and date of birth of parents or legal representatives;
- Data on sports achievements (if there is any).

2. The list of documents (their copies) for the processing of which an applicant gives consent (documents (their copies) marked with “*” are provided with a certified translation into Russian):

- Application for admission to educational programmes of the appropriate level at St Petersburg University;
- Copy of the identity document*;
- Copy of the Educational Certificate (or a document containing information about the results of the last certification of the last year of study, if the studies has not finished yet)*;
- Motivation Letter/Essay/Description of the prospective Research/Curriculum Vitae (CV)/Diploma Thesis Abstract in Russian and/or English;
- Copies of documents which confirm the compatriot status (if there is any);
- Other documents confirming the getting of the results of individual achievements (at the discretion).

3. The list of actions in the commission of which an applicant gives consent:

I agree to the Operator to perform actions with personal data defined by Article 3 of the Federal Law of the Russian Federation dated July 27, 2006 No. 152-FZ, namely: collection, systematization, accumulation, storage, clarification (update, change), use, distribution (including transfer), depersonalization, blocking, destruction of personal data. Processing of personal data can be carried out with the use of automation tools or without them (on paper).

Only personal data that respond the processing purposes are processed. The content and amount of the personal data processed by the Operator responds the stated processing purposes; redundancy of the processed personal data is not allowed.

Operator carries out the specified actions with personal data specified in the application and attached documents (their copies) posted in the information system of the Operator in the form of graphic images and information in the corresponding data fields.

When processing personal data the Operator ensures the accuracy of personal data, their sufficiency and, where appropriate, relevance in relation to the personal data processing purposes. Operator takes the necessary measures (ensures their provisioning) to remove or clarify the incomplete or inaccurate personal data.

I agree to the actions (operations) defined by Article 3 152-FZ, performed with my personal data specified in the application and attached documents (their copies) between the Operator and third parties in order to comply with my legitimate rights and interests, including:

- The Departments of the Ministry of Internal Affairs of the Russian Federation.

A prerequisite of provision and (or) assignment of personal data processing to the third parties is the duty of the parties to ensure the confidentiality and security of personal data during transmission and processing.

4. Timing of the personal data processing and storage:

Processing of personal data is terminated on reaching goals.

The storage of personal data is implemented in a form that allows you to determine the subject of personal data, without specifying a period.

The applicant has the right to withdraw his consent to the processing of personal data together with the application and attached documents (their copies) through the organization or agency, that submitted his dossier, as well as personally in writing form or in the form of an electronic document (in this case, the applicant is considered to have refused to receive education on the fee-paying (contractual) basis at St Petersburg University).

5. This Consent is valid from the date of registration in the Operator's system.

6. The Personal Data Processors/Operators are not responsible for inaccurate information provided by the personal data subject.

Date: _____

Signature: _____

(_____)
(Surname, initials)